

## Documents requirement for Asset registration

Documents Requirements	Explanation	Responsibility
<b>1. Owner's Declaration letter</b>		
A completed and signed copy of the <b>Owner's Declaration Letter on company's letterhead</b>	Standard letter from Evident stating ownership of REC and allowing ACCP to manages their Environmental Attributes addressed to Evident	By Client
<b>2. Project Photos</b>		
Project photos, preferably taken with a mobile phone or camera that embeds GPS information in the image file.	a. <u>Aerial</u> Photograph with geo location. b. Additional Location photographs ( <u>Main entrance</u> photo). c. <u>Meter/Inverter photograph with serial numbers.</u> d. For biomass/Biogas/Hydro = Picture of <u>generators template</u> (on the device there is a picture that shows you how many megawatts it generates).	By Client
<b>3. Single Line Diagram</b>		
Annotated copies of the Single Line Diagram (SLD) which shows the device name or device owner, the metering points and power generation. The SLD must be an official copy and be stamped. If there is no official stamp we will require a signature as a minimum.	SLD – with company stamp and signature  SLD shows :- 1) Device or Owners name 2) Metering points 3) Power generation Equipment  ps : Best available from consultants drawings	By Client
<b>4. Metering Evidence</b>		
Sample metering evidence with the device name, metering period (e.g. month and year) and the MW or kW of generated electricity clearly marked.	Invoices Criteria- 1) Device name (relates to Owners declaration and PPA). 2) Monthly Metering period 3) MWh/kWh generated 4) Meter serial number (as per photo)	By Client
<b>5. Power Purchase Agreement</b>		
Copies of any Power Purchase Agreements.	Copies of PPA/ SARE /REPPA(FIT) ( Best if the Part showing the ownership of the environmental attributes is highlighted)	By Client
<b>6. Additional Documents</b>		
I. Document to verify COD date. (for FIT doc has COD date). II. For customers with NEM applications - Get NEM welcome letter from TNB.		

7. Device Registration form – SF - 02		Asia Carbonx Change
<p>A completed and <b>signed Device Registration Form</b> (you can find a copy of the form here <a href="https://www.gcc.re/">https://www.gcc.re/</a>)</p>	<p>To be filled by ACCP with detail from the Client and signed off by ACCP as clients Reps and with Owners Declaration letter.</p>	